



JOB OPPORTUNITY

Data Processing Manager III (PENDING DPA APPROVAL)/\$6334-6984
May Consider DPM II for Recruitment Purposes
Strategic Planning and Evaluation Unit/Planning and Policy Division

Pending DPA approval, the Department of Technology Services (DTS) has an opening for a Data processing Manager III (DPM III), to perform the duties of manager over the Planning and Policy Division (PPD), Strategic Planning and Evaluation Unit.

Essential Functions:

Under the general direction of the Chief of the PPD, the DPM III oversees the business planning and evaluation activities necessary to accomplish strategic goals and objectives, enable better administration of departmental initiatives, and improve communications with all stakeholders. The DPM III shall be responsible for the management and oversight of four (4) sections that form the Strategic Planning and Evaluation Unit. These units are responsible for the administrative actions necessary to move the department in a direction that will facilitate current and future customer needs and enable DTS management to effectively evaluate performance through a sanctioned process. The general responsibilities of the DPM III includes oversight over the: Performance Measurement Section, Concept Exploration and Costing Section, Stakeholder Research Section, and the Planning and Process Improvement Section. Activities involve interfacing with a broad range of external and internal stakeholders, including the Technology Services Board, customers, and DTS executives, to develop and implement strategic planning documents and to implement evaluation programs at DTS.

Desirable Qualifications:

Desired Knowledge Base: Organization and functions of the California State government including the organization and practices of the legislature and the Executive Branch; principles, practices, and trends of public administration, organization, and management; methods of administrative problem solving; principles and practices of policy formulation and development; fiscal practices, procurement and contract administration and project management. Experience in implementing performance metrics, strategic planning, feasibility studies and stakeholder research is highly desirable. Applications will be accepted only from individuals currently at the Data Processing Manager II or III level, or applicants who have transfer or promotional eligibility. Applications will be screened based on desired qualifications, and only the most qualified will be scheduled for an interview. All appointments are subject to SROA/Surplus provisions. **Final File Date: Until Filled.** Interested applicants must submit a State application to:

DEPARTMENT OF TECHNOLOGY SERVICES
P. O. BOX 1810
Rancho Cordova, CA 95741-1810
Attn: Pam Gorospe/RPA Number 05-219
(916) 464-3973

It is the objective of the State of California to achieve a drug-free state work place, any applicant for state employment will be Expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service and the special trust placed in public servants.

Telephone Relay Service for the deaf or hearing impaired: TDD Phone (800) 735-2929; Voice Phone (800) 735-2922

THE DEPARTMENT OF TECHNOLOGY SERVICES IS AN EQUAL OPPORTUNITY EMPLOYER
"Equal employment opportunity to all regardless of sex, race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation."



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